# Corporation

Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 File No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **basic company information**

|  |  |
| --- | --- |
| Name of Corporation |  |
| Physical Business Address  | Street |  |
| City/State/Zip |  |
| Mailing Address (if different) | Street |  |
| City/State/Zip |  |
| County of Corporation |  |
| Description of Operations |  |
| Telephone |  |
| Fax |  |
| Email |  |
| Professional license No. (if any) |  |

## **SHAREHOLDERS AND OFFICERS**

|  |  |  |
| --- | --- | --- |
| Shareholders/Directors Name(s) | Social Security Number | % of Shares |
|  |  |  |
|  |  |  |
|  |  |  |
| No. of Shares to be issued: |  |
| 500 unless otherwise specified ($1 par value) |
| OFFICERS |
| President |  |
| Vice President |  |
| Secretary |  |
| Treasurer | *Page 1 of 2* |

## **corporate preferences**

|  |  |
| --- | --- |
| Company Trade Name (if any) |  |
| A trade name is any name, other than the legal name, under which a company operates. |
| Registered Agent Name/Address | Name |  |
| Street |  |
| City/State/Zip |  |
| If you would like my office to serve as your registered agent, my annual fee is $250.00. |
| County for Publication of Legal Notice |  |
| Will this be an “S” corporation? |  |
| An "S” Corporation is a corporation which is taxed under Subchapter S of the Internal Revenue Code and must elect to do so shortly after the corporation is formed with the IRS. |

## **FINANCIAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Bank | Name |  |
| Street |  |
| City/State/Zip |  |
| Accounting Firm | Name |  |
| Phone Number |  |
| Street |  |
| City/State/Zip |  |

## **Additional information**

USE ADDITIONAL PAPER IF NECESSARY

|  |
| --- |
|  |

*Page 2 of 2*